

INTERNATIONAL ENTRIES TO COMPETITIONS IN THE UK

If you are sending work to a UK based competition the following advice may be useful to you.

- We do not recommend sending work via your national postal service as we have experienced issues with customs clearance in these cases causing the work to arrive late or in some cases not at all.
- We advise that you use a recognised international courier company e.g. DHL, UPS or FED EX
- When you send your work always send the tracking number to the Project Managers. They will then know that the work has been dispatched and it will make it easier to trace.
- Be aware that duty may be payable on the work. If you mark the work “TEMPORARY ADMISSION for exhibition” on the forms this should be avoided.
- Customs forms should be attached to the outside of the package and easily accessible for customs clearance. Please include Parker Harris Partnership as the recipient and the EORI number GB625768411000
- The value of the work should be the lower of the insurance/sales value.
- When preparing work to send it is best to ensure that the internal packaging is able to be opened without cutting any tape. We would suggest Velcro as a means of sealing the inside packaging. We recommend the use of crates or a resealable case with sponge padding within to protect work. If you are sending work in a poster tube again make sure the ends can be opened without cutting or tearing and that there is an outer wrapping that can be discarded.
- When the exhibition/tour is completed you will be required to collect your work and this is best done via a prepaid label from the courier company or an arranged collection via a recognised international courier company.